

To all the applicants

Personal information handling agreement

Our company will keep personal information of applicants.

Regarding the handling of personal information we have received, we are striving to protect the following as stipulated below.

[Usage purpose of personal information]

For contacting to the applicants and consideration of employment.

[Provisions to Third Parties]

Unless required by law, we will not provide the applicant's personal information to third parties without the applicant's consent.

If a situation arises where personal information must be provided to a third party, we will notify the person concerned in advance and will only do so after obtaining consent.

We will comply with requests for disclosure of records provided by third parties.

[Consignment of handling operations]

We use cloud services for storage and management of personal information, and this service provider is the outsourcing company.

[optionality of submission]

It is optional for applicants to submit personal information to us. However, please note that if you do not submit personal information, we may not be able to consider your application for employment.

[Request for disclosure of personal information]

Applicants have right to request for notification of the purpose of use of personal information, disclosure, correction, addition or deletion of content, suspension of use, erasure, suspension of provision to third parties, and disclosure of records provided to third parties.

Please contact on contact point as bellow:

TEL 03-5619-7261

**Responsible person: Personal information
protection manager: Yutaka Kashiwaya**

I agree to the above points.

Year / Month / Day

Signature : _____